



From

The Chairperson,
Haryana Water Resources Authority,
Sinchai Bhawan, Sector-05, Panchkula.

To

1. The Director (Admn.)
Department of Personnel & Training, Ministry of Personnel, PG and Pensions, North Block, Central Secretariat, New Delhi.
2. The Chief Secretary to Govt. Haryana.
3. The Addl. Chief Secretary to Govt. Haryana, Revenue & Disaster Management-cum-Financial Commissioner, Revenue.
4. All the Head of Departments at Chandigarh and Panchkula.
5. All the Managing Directors of Boards/Corporations/Societies etc. Situated at Chandigarh and Panchkula.

Memo No. HWRA/CEO/2021/ 912-917
Dated : 27.12.2021

Subject:- Filling up of various posts on deputation basis in Haryana Water Resources Authority, Panchkula.

Kindly refer to the subject noted above.

2. In this regard, it is submitted that Government of Haryana has established the Haryana State Water Resources Authority, under Section 3 of the Haryana Water Resources Authority Act, 2020, vide notification No.2/62/2020-1IW dated 07.12.2020

3. Haryana Water Resources Authority intends to fill up following posts on deputation basis in Haryana Water Resources Authority, Panchkula initially for a period of three years which can be extended from time to time on the basis of performance of concerned employee as well as requirement of this office:

| Sr. No. | Name of post | No. of sanctioned post | Group | Functional pay level |
|---------|---------------------------------|------------------------|---------|----------------------|
| 1. | Under Secretary | 01 | Group-A | FPL-11 |
| 2. | Research Officer-cum-Consultant | 01 | Group-B | FPL-8 |
| 3. | Personal Assistant | 05 | Group-C | FPL-6 |
| 4. | Assistant | 08 | Group-C | FPL-6 |
| 5. | Sr. Scale Stenographer | 02 | Group-C | FPL-6 |
| 6. | Jr. Scale Stenographer | 01 | Group-C | FPL-4 |
| 7. | Steno Typist | 02 | Group-C | FPL-2 |
| 8. | Clerk-cum-Computer Operator | 09 | Group-C | FPL-2 |



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|-----|--------------------|----|---------|-------|
| 9. | Drivers | 04 | Group-C | FPL-4 |
| 10. | Legal Assistant | 01 | Group-C | FPL-6 |
| 11. | Accounts Assistant | 01 | Group-C | FPL-6 |
| 12. | Accounts Clerk | 01 | Group-C | FPL-4 |

4. The post of one under secretary shall be filled up amongst the Under Secretaries of Haryana Civil Secretariat, for remaining 35 posts, candidates must be working on the same post, for which he/she is applying. The official of Central Government working on the same pay scale/pay matrix also apply for concerned post(s).

5. In view of above, it is requested that applications of suitable candidates may be forwarded to this office within 15 days from the date of issue of this letter alongwith their ACRs summary. Report about their integrity, pending disciplinary action (if any), court case etc. may also be informed. Applications received after due date shall not be entertained. This communication is also available at HWRA's website i.e. <https://hwra.org.in>.

Chief Executive Officer
for Chairperson, Haryana Water Resources
Authority,
Panchkula.

Endst. No. HWRA/CEO/2021/

Dated

✓ A copy is forwarded to Additional Chief Secretary to Govt. Haryana Irrigation & Water Resources Department for information and necessary action w.r.t. letter No. 02/06/2021-11W dated 26.05.2021.

Chief Executive Officer
for Chairperson, Haryana Water Resources
Authority,
Panchkula.

Sumita